

PARALEGAL (LEGL)

LEGL 1180 Credits: 0

E-Discovery & Lit. Technology Total Hours: 21

This course introduces the basics of electronic discovery and litigation technology by providing students with practical information that can be used immediately at their workplace. Not province-specific, governing legislation in BC and other provinces will be covered. Suited for Legal Administrative Assistants, Paralegals and other professionals in related fields.

LEGL 1202 Credits: 4

Canadian Legal Process Total Hours: 48

Outlines the history of Canadian law and the Canadian court system, and provides a foundation for further studies in the paralegal program. Students examine basic legal principles, sources of law, and the structure of the court system while gaining an understanding of the roles and responsibilities of members of the legal profession.

Pre-requisite(s): Legal administrative work experience, formal admission to the paralegal program, or previous legal coursework

LEGL 1204 Credits: 4

Torts Total Hours: 48

Overview of tort law in Canada including tort law specific to motor vehicle accidents. Discusses civil wrongs that occur when one individual's conduct interferes with other persons or their property.

Pre-requisite(s): Legal administrative work experience, formal admission to the paralegal program, or previous legal coursework

LEGL 1205 Credits: 3

Legal Communications Total Hours: 36

Explores the key principles that enable students to communicate confidently and successfully. Topics include business letter writing, verbal/non verbal communication skills, summaries, and ethics of the paralegal profession.

Pre-requisite(s): Legal administrative work experience, formal admission to the paralegal program, or previous legal coursework

LEGL 1207 Credits: 4

Legal Research Total Hours: 48

Overview of research and citation techniques, including strategies for online and manual research as well as legal memoranda.

Pre-requisite(s): Legal Communications (LEGL 1205), legal administrative work experience, formal admission to the paralegal program, or previous legal coursework

LEGL 1208 Credits: 3.5

Paralegal Practicum Total Hours: 518

Students synthesize the experiences gained from practicum placements and existing positions in legal environments, and showcase their accomplishments by designing a professional portfolio for use in job interviews.

Pre-requisite(s): Formal admission to the paralegal program and completion of most core courses

LEGL 1209 Credits: 3.5

Contracts Total Hours: 42

A substantive law course covering the law of contracts. Students study the function of contracts in today's business world, following the life of a contract "from cradle to grave". Topics include the concept and nature of contractual relationships, how contracts are entered into, circumstances affecting contract validity, and how a contractual relationship may end (and the potential consequences).

Pre-requisite(s): Legal administrative work experience, formal admission to the paralegal program, or previous legal coursework

LEGL 1210 Credits: 1

Agency and Business Structures Total Hours: 21

A study of agency relationships and liabilities, formation of partnerships, general concepts underlying incorporations, corporate structure, and duties of directors and officers.

Pre-requisite(s): Legal administrative work experience, formal admission to the paralegal program, or previous legal coursework

LEGL 1301 Credits: 3.5

Litigation for Paralegals 1 Total Hours: 42

Overview of court processes, legislation and Supreme Court Civil Rules relating to the litigation process including pleadings, discovery, and Fast Track Litigation. Yates, T. Bereznicki-Kozil, and T. Clarke.

Pre-requisite(s): Torts (LEGL 1204), or master chapters 4-5 in the current edition of Business Law in Canada, by R.E

LEGL 1302 Credits: 3.5

Litigation for Paralegals 2 Total Hours: 42

General overview of the trial process in the Supreme Court of British Columbia including post-trial procedures, enforcement of judgments, pretrial resolution procedures, drafting of affidavits and principles relating to document privilege.

Pre-requisite(s): Litigation for Paralegals 1 (LEGL 1301)

LEGL 1303 Credits: 3.5

Creditor's Remedies Total Hours: 42

Explains law and procedure, including builder's liens, applicable statutes, creditor's remedies, debtor's remedies and defenses, prejudgment, and execution proceedings.

Pre-requisite(s): Litigation for Paralegals 1 (LEGL 1301) and Litigation for Paralegals 2 (LEGL 1302)

LEGL 1304 Credits: 3.5

Personal Injury Practice Total Hours: 42

Students examine substantive law and procedures required to manage a personal injury claim.

Pre-requisite(s): Litigation for Paralegals 1 (LEGL 1301) and Litigation for Paralegals 2 (LEGL 1302)

LEGL 1305 Credits: 3.5

Corp Law - Basic Procedures Total Hours: 42

An examination of corporate law including choice of business organization and jurisdiction, incorporating and organizing a British Columbia company under the Business Corporations Act, corporate maintenance (annual reports and records books), and transactions (appointing directors, allotting and transferring shares). Corporate (OACP 1115) strongly recommended for students without corporate experience.

Pre-requisite(s): Agency and Business Structures (LEGL 1210)

LEGL 1306 Credits: 3.5

Securities - Corporate Total Hours: 42

Learn securities law and practice in corporate administration, legislation, filing requirements, stock exchange listings, due diligence, BCSC policies, public financing, and related matters.

Pre-requisite(s): Corporate Law - Basic Procedures (LEGL 1305), or equivalent work experience in the corporate field

LEGL 1307 Credits: 3.5

Corp Law - Intermediate Proc Total Hours: 42

Overview of corporate procedures and documentation for name changes, special rights and restrictions (drafting alternatives), changes to Notices of Articles, and extra-provincial registrations under the Business Corporations Act.

Pre-requisite(s): Corporate Law - Basic Procedures (LEGL 1305)

LEGL 1308 Credits: 3.5

Corp Law - Adv Procedures Total Hours: 42

Explore advanced corporate procedures and documentation for continuations, amalgamations, dissolutions, restorations, and other procedures under federal and B.C. corporate legislation.

Pre-requisite(s): Corporate Law - Intermediate Procedures (LEGL 1307)

LEGL 1309 Credits: 3.5

Property Law Total Hours: 42

Examines property law concepts such as property ownership and its social context, Canadian common law doctrines, and the statutory framework in British Columbia that regulates land ownership.

Pre-requisite(s): Legal administrative work experience, formal admission to the paralegal program, or previous legal coursework

LEGL 1310 Credits: 3.5

Property Transactions Total Hours: 42

Designed for legal support staff with a desire to be skilled conveyancers. Explores Land Title and Survey Authority (LTSA) property transactions, financial adjustments including mortgage financing, and the "how" and "why" of the steps in a conveyance. Conveyancing (OACP 1117) strongly recommended for students without conveyancing experience.

Pre-requisite(s): Property Law (LEGL 1309)

LEGL 1311 Credits: 3.5

Lending and Security Total Hours: 42

Reviews validity of security documents, rights of parties, and the theory, concepts, procedures, and forms used in a secured lending or banking practice. This course focuses on the Personal Property Security Act and security as it relates to personal property.

Pre-requisite(s): Property Transactions (LEGL 1310)

LEGL 1312 Credits: 3.5

Commercial Conveyancing Total Hours: 42

A study of commercial conveyancing matters, special issues in commercial conveyances, commercial sales, subdivisions, and commercial leases.

Pre-requisite(s): Lending and Security (LEGL 1311)

LEGL 1313 Credits: 3.5

Family Law 1 Total Hours: 42

Examines the Family Relations Act, the Divorce Act, the Family Law Act, other relevant statutes, case law, and the legal fundamentals of family relations.

Pre-requisite(s): Legal administrative work experience or formal admission to the paralegal program

LEGL 1314 Credits: 3.5

Family Law 2 Total Hours: 42

Students learn to complete Provincial and Supreme Court documents and bring issues of custody, access, maintenance, and property to resolution using the legal system.

Pre-requisite(s): Family Law 1 (LEGL 1313)

LEGL 1315 Credits: 3.5

Wills and Estate Planning Total Hours: 42

Covers the structure and requirements of a valid will. Topics include living wills, powers of attorney, and representation agreements.

Pre-requisite(s): Legal administrative work experience or formal admission to the paralegal program

LEGL 1316 Credits: 3.5

Estate Administration Total Hours: 42

Explains processes and documents for probate and administration applications, types of grants, asset gathering and distribution, taxes, and resealing. Students learn to administer a fictional estate.

Pre-requisite(s): Wills and Estate Planning (LEGL 1315)

LEGL 1317 Credits: 3.5

Corp Law- Complex Transactions Total Hours: 42

Enables students to master due diligence for asset and share purchases; assets and share purchase agreements; large-scale corporate restructuring procedures; shareholder, partnership, and joint venture agreements; and s.85 rollovers.

Pre-requisite(s): Corporate Law - Advanced Procedures (LEGL 1308)

LEGL 1401 Credits: 3.5

Evidence Total Hours: 42

Explores the types of evidence and the rules of evidence through statutes and case law. Recommended for all students in the litigation practice area.

Pre-requisite(s): Legal administrative work experience or formal admission to the paralegal program

LEGL 1403 Credits: 3.5

Court of Appeal Practice Total Hours: 42

Examines comprehensive appellate procedure (for both appellants and respondents) in the Court of Appeal for British Columbia, including jurisdiction, filings, Court of Appeal Rules and forms. Topics include Leave to Appeal and Right to Appeal applications, Notice of Motion, required supporting material, and appellate Bill of Costs. Recommended for all students in the litigation practice area.

Pre-requisite(s): Litigation for Paralegals 1 (LEGL 1301), Litigation for Paralegals 2 (LEGL 1302), and legal administrative work experience or formal admission to the paralegal program

LEGL 1405 Credits: 3.5

Intellectual Property Total Hours: 42

Students learn concepts and procedures for patents, copyright, trademarks, and trade secrets, including discussion of Internet-related issues.

Pre-requisite(s): Legal administrative work experience or formal admission to the paralegal program

LEGL 1409 Credits: 3.5**Bankruptcy and Foreclosures Total Hours: 42**

Students learn the applicable legislation and the procedures for personal and corporate bankruptcies, insolvency, receiverships, and foreclosures. The course also reviews the applicable Supreme Court Civil Rules and the procedures for bringing chambers applications which includes preparing the related Notices of Application, Affidavits and Orders in this practice area.

Pre-requisite(s): Legal administrative work experience or formal admission to the paralegal program

LEGL 1410 Credits: 1**Securities 2 Total Hours: 21**

Explains corporate governance and continuous disclosure requirements under securities law and the policies of the TSX and TSX Venture Exchange, with a focus on annual filing requirements.

Pre-requisite(s): Securities - Corporate (LEGL 1306) or equivalent work experience in the corporate field

LEGL 1470 Credits: 1.5**Criminal Law Procedures Total Hours: 24**

An overview of the laws regarding the criminal process from beginning to end. Topics include police powers of investigation, powers of arrest, compelling the accused's appearance, the application of procedural protections and rights, the classification of offences, the mode of trial, the sentencing stage, and appeals.