

MANAGEMENT SKILLS (MSKL)

MSKL 1101 Credits: 2

Interpers Communication Skills Total Hours: 24

Learn how to use effective verbal and non-verbal communication skills, conduct organized interviews, use decision-making methods in individual and group situations, utilize appropriate assertiveness techniques, and make win/win decisions in one-on-one and group situations.

MSKL 1102 Credits: 2

Team Skills Total Hours: 24

Students identify their personal leadership style and analyze its impact on team performance. Examine how teams develop and move effectively through each stage, what motivates and demotivates a team, which tools and skills to use when addressing critical challenges, how to facilitate effective meetings, and how to identify and minimize the stressors that affect a team.

MSKL 1104 Credits: 1

Interpersonal/Commun - Health Total Hours: 24

Gain broad and practical interpersonal and teamwork skills to develop stronger communication, decision-making, and assertiveness for the workplace. Learn skills in conflict resolution, teamwork, leadership, and empowerment. For MDRT and Renal Dialysis Technician students.