

BUSINESS AND PROJECT MANAGEMENT POST DEGREE DIPLOMA

Purpose

This program provides international, post-degree students with the knowledge they need for a career in project management. By providing practical and experiential learning opportunities, students will learn the fundamental/foundational concepts and methodologies of project management.

35 hours from the Project Management courses may be applied towards a PMI® Project Management Professional (PMP)® or Certified Associate in Project Management (CAPM)® designation.

Duration

The program is delivered over four academic terms, each four months long. There is one term break between terms two and three.

Maximum time to complete the program is 4 years.

Learning Outcomes

Upon successful completion of this program, graduates will be able to:

1. Apply strategies and processes in initiating, planning, executing, monitoring and controlling, and closing projects.
2. Manage risks to reduce project uncertainties.
3. Demonstrate project management skills to optimize project outcomes.
4. Adapt project management approaches to meet the specific needs of organizations.
5. Apply strategies for managing stakeholders' needs and expectations throughout the project lifecycle.
6. Construct comprehensive project plans that address the goals and objectives of organizations.
7. Apply critical thinking and problem-solving techniques to make sound business management decisions and recommendations.
8. Implement effective communication plans to ensure project success.
9. Utilize change management strategies to support project implementation.
10. Demonstrate ethical and professional behaviours as a project team member.
11. Communicate and contribute as a project team member to the overall success of projects.
12. Apply reflective practices to identify professional development opportunities and enhance lifelong learning.

Admission Requirements

- Successful completion of an undergraduate degree from an accredited post-secondary institution

- English Language Proficiency demonstrated by one of the following:
 - IELTS Academic with a minimum overall score of 6.5, and no other score (band) less than 6.0, or equivalent, within the last 24 months, or
 - TOEFL iBT with a minimum overall score of 84 and a minimum score of 21 in reading, listening, writing, and speaking, or equivalent, within the last 24 months

Program Requirements

First Year

Term One		Credits
PGMT 1001	Fundamentals of Project Mgmt	3
PGMT 1002	Product Development & Scope	3
MGMT 1004	Business Communication	3
MGMT 1015	Applied Quantitative Skills	3
MGMT 1014	Business Management Essentials	3
Credits		15

Term Two

PGMT 1003	Stakeholder and Communications	3
PGMT 1004	Project Schedule & Cost Mgmt	3
PGMT 1005	Project Resource & Procurement	3
OPMT 1004	Logistics & Supply Chain Mgmt	3
MGMT 1002	Introduction to Economics	3
Credits		15

Second Year

Term Three

PGMT 2001	Project Quality & Risk Mgmt	3
PGMT 2002	Agile Project Management	3
OPMT 1005	Process Improvement & Lean	3
PGMT 2003	Leadership & Change Mgmt	3
MGMT 1006	Fundamentals of Marketing	3
Credits		15

Term Four

PGMT 2020	Project Management Technology	3
PGMT 2021	Project Integration & Capstone	6
PGMT 2022	Project Contract Negotiations	3
OPMT 2020	Work Safety & Sustainability	3
Credits		15
Total Credits		60

Evaluation of Student Learning

Evaluation of courses may include a combination of assignments, projects, authentic case studies, theory and/or practical exams.

To encourage active learning and student engagement, each course will have a mechanism to evaluate individual student participation.

Students must pass each course (minimum grade of D or 50).

In order to progress to the next term, students must obtain a minimum Weighted Grade Point Average of C or 2.00 in each term.

To qualify for graduation, students must be in good academic standing, pass all courses in the program and achieve a minimum 2.0 **Cumulative Grade Point Average** (CGPA).

Prior Learning Assessment and Recognition (PLAR)

Prior learning assessment and recognition is not available for this program.

Transcript of Achievement

The evaluation of learning outcomes for each student is prepared by the instructor and reported to the Student Records Department at the completion of semesters.

The transcript typically shows a letter grade for each course. The grade point equivalent for a course is obtained from letter grades as follows:

Grading Standard

Grade	Percentage	Description	Grade Point Equivalency
A+	96-100		4.33
A	91-95		4.00
A-	86-90		3.67
B+	81-85		3.33
B	76-80		3.00
B-	71-75		2.67
C+	66-70		2.33
C	61-65		2.00
C-	56-60		1.67
D	50-55	Minimum Pass for all courses	1.00
F	0-49	Failing Grade	0.00
S	70 and above	Satisfactory – student has met and mastered a clearly defined body of skills and performances to required standards..	N/A
U		Unsatisfactory – student has not met and mastered a clearly defined body of skills and performances to required standards.	N/A
I		Incomplete	N/A
IP		Course in Progress	N/A
W		Withdrawal	N/A
Course Standing			
R		Audit. No credit.	N/A
EX		Exempt. Credit granted.	N/A
TC		Transfer Credit	N/A

Grade Point Average (GPA)

1. The course grade points shall be calculated as the product of the course credit value and the grade value.
2. The GPA shall be calculated by dividing the total number of achieved course grade points by the total number of assigned course credit values. This cumulative GPA shall be determined and stated on the Transcript at the end of each Program level or semester.
3. Grades shall be assigned to repeated courses in the same manner as courses taken only once. For the purpose of GPA calculation of grades for repeated courses, they will be included in the calculation of the cumulative GPA.