

CANADIAN BUSINESS MANAGEMENT POST-DEGREE DIPLOMA

Purpose

This program is being designed for international students who already hold a bachelor's degree in any discipline and are interested in business studies in a Canadian context. The Canadian Business Management Post-Degree Diploma provides students with a solid foundation in business management and prepares them for employment in Canada. Students will be prepared to seek employment in the areas of business, finance and administration.

This program will provide students with the knowledge, skills and experience necessary to manage the human, physical and financial resources and complex strategic and practical management issues that are present in today's business environment.

Duration

The program is designed with four academic terms, each four months long, and may be delivered over two academic years or in an accelerated format of four academic terms in 16 months.

Regular Delivery Option 1: Students enroll in a September start date and complete the program in two academic years of study.

Accelerated Delivery Option 2: Students enroll in a September or January start date and complete the program in 16 months of accelerated study.

Learning Outcomes

Graduates of the Canadian Business Management Post-Degree Diploma will be able to:

- Communicate effectively and respectfully as business professionals
- Work with others to solve problems and manage projects
- Apply core leadership competencies in the business sector
- Evaluate financial information and financial implications related to business decisions to support the goals of a business enterprise
- Improve business procedures by applying up-to-date principles of operations management
- Apply critical thinking and problem-solving techniques to make sound management decisions and recommendations
- Manage cross-culturally with adaptability, flexibility, openness and confidence
- Manage basic human relations issues in a business setting
- Evaluate the impact of various economic, legal, cultural, political and geopolitical systems on business and leadership
- Act in an ethical and socially responsible manner within the legal framework of the Canadian business sector
- Employ sustainable decision-making and practices in their work as business professionals

Admission Requirements

The admission requirement is an undergraduate degree from an accredited university.

If the degree was not granted by a university in an English speaking country, applicants will be required to have one of the following tests written within the last 24 months:

1. IELTS – A minimum 6.5 score overall and no score less than 6.0 on the Academic version
2. TOEFL – An 84 score overall and a minimum score of 21 in reading, listening, writing and speaking

Program Requirements

Term One		Credits
MGMT 1001	Business Mathematics	3
MGMT 1002	Introduction to Economics	3
MGMT 1003	Principles of Management	3
MGMT 1004	Business Communication	3
MGMT 1007	Financial Accounting	3
Credits		15
Term Two		
MGMT 1005	Organizational Behaviour	3
MGMT 1006	Fundamentals of Marketing	3
MGMT 1009	Business Statistics	3
MGMT 1019	Intro to the CDN Workplace	3
MGMT 1011	Information Technology Mgmt	3
MGMT 2014	Financial Management	3
Credits		18
Term Three		
MGMT 2010	Fundamentals of Business Law	3
MGMT 2012	Human Resources Mgmt.	3
MGMT 2013	Mgmt. Skills for Supervisors	3
MGMT 2015	Entrepreneurship	3
MGMT 2019	Prep for Canadian Workplace	1.5
MGMT 1010	Bus. Sustainability & Ethics	3
Credits		16.5
Term Four		
MGMT 2020	Workplace Practicum	10.5
Credits		10.5
Total Credits		60

Evaluation of Student Learning

Evaluation of courses is determined by the instructors and may include a combination of assignments, projects, case studies, theory and/or practical exams. To encourage active learning and student engagement, each course will have a mechanism to evaluate individual student participation.

Students must receive a minimum cumulative grade point average of C+ (2.33) upon completion of all program courses to successfully graduate, and a minimum cumulative grade point average of C (2.00) in each term to advance into subsequent courses/terms in the program.

Prior Learning Assessment and Recognition (PLAR)

PLAR will not be available to students enrolled in this diploma.

Transcript of Achievement

The evaluation of learning outcomes for each student is prepared by the instructor and reported to the Student Records Department at the completion of semesters.

The transcript typically shows a letter grade for each course. The grade point equivalent for a course is obtained from letter grades as follows:

Grading Standard

Grade	Percentage	Description	Grade Point Equivalency
A+	96-100		4.33
A	91-95		4.00
A-	86-90		3.67
B+	81-85		3.33
B	76-80		3.00
B-	71-75		2.67
C+	66-70		2.33
C	61-65		2.00
C-	56-60		1.67
D	50-55	Minimum Pass.	1.00
F	0-49	Failing Grade	0.00
S	70 and above	Satisfactory – student has met and mastered a clearly defined body of skills and performances to required standards..	N/A
U		Unsatisfactory – student has not met and mastered a clearly defined body of skills and performances to required standards.	N/A
I		Incomplete	N/A
IP		Course in Progress	N/A
W		Withdrawal	N/A
Course Standing			
R		Audit. No credit.	N/A
EX		Exempt. Credit granted.	N/A
TC		Transfer Credit	N/A

Grade Point Average (GPA)

1. The course grade points shall be calculated as the product of the course credit value and the grade value.
2. The GPA shall be calculated by dividing the total number of achieved course grade points by the total number of assigned course credit values. This cumulative GPA shall be determined and stated on the Transcript at the end of each Program level or semester.

3. Grades shall be assigned to repeated courses in the same manner as courses taken only once. For the purpose of GPA calculation of grades for repeated courses, they will be included in the calculation of the cumulative GPA.