TEACHING ONLINE CERTIFICATE PROGRAM

Purpose

The purpose of the Teaching Online Certificate is to enhance the practice of educators and trainers to design, develop, evaluate, and facilitate online learning. Students will explore a range of pedagogical practices and emerging technologies for effective online and digitally-enabled teaching and learning relevant to their work and interests. It is appropriate for anyone providing adult learning experiences in a wide variety of fields, including college, university, workplace, and non-profit settings.

Duration

18 credits

Completion time will vary depending on individual circumstances. The program is designed for working professionals. It is designed to allow for flexibility, and may be completed at an accelerated pace. The program must be completed within five (5) years.

Learning Outcomes

Upon successful completion of this program, graduates will be able to:

1. Integrate fundamental principles of adult learning as they apply to diverse online learning environments

2. Design, develop and facilitate learning using online pedagogies and digitally enabled technologies

3. Design engaging online learning experiences that reflect evidence-based approaches/strategies

4. Integrate assessment strategies to measure, enhance, and guide learning and teaching

5. Evaluate the effectiveness of online teaching and learning against quality assurance frameworks

6. Use reflective strategies to improve professional practice and stay current in emerging educational technologies

Admission Requirements

- English language proficiency (https://www.vcc.ca/applying/registration-services/english-language-proficiency-requirements/) at an English 11 level
- Evidence of subject matter expertise (i.e. diploma, bachelors degree, trades certification, substantial work place experience) or departmental approval

Program Requirements

Code	Title	Credits
PIDP 3210	Curriculum Development	3
PIDP 3230	Evaluation of Learning	3
EDUC 4250	Foundations of Online Teaching	3
EDUC 4251	Develop & Design Online Learn	3
EDUC 4252	Facilitating Online Learning	3
Electives (3 credits)		**3**
PIDP 3260	Professional Practice	
PIDP 3310	Intercultural Competence	
PIDP 3350	Support Multilingual Learners	
Total Credits		**18**

Evaluation of Student Learning

The Certificate consists of a total of 18 credits.

Evaluation of student learning is based on completion of course assignments. Due dates and criteria for successful completion of each course assignment will be outlined by the instructor at the beginning of each course. Students must achieve a minimum grade of 'C' in each course with letter grades or 'S' in each course with successful/unsuccessful grades to be awarded the Certificate.

Prior Learning Assessment and Recognition (PLAR)

Students may request formal recognition of prior learning attained through informal education, work, or other life experience, including Indigenous ways of knowing. Credits may be granted to students who are able to sufficiently demonstrate the learning outcomes of specific courses.

PLAR is available for all courses in the program.

Applying for PLAR:

- Identify courses for which you will be requesting PLAR.

- Submit the following to the department:

- Actual curriculum products/artifacts created and used by the applicant in their workplace which are judged equivalent to the curriculum documents required in the course assignments.

- An essay in which the applicant describes the development of their thinking related to the themes, issues, and concepts of the course.

- A successful interview with the department.

Students may apply for a maximum of three program credits through PLAR. Tuition and fees may still apply to PLAR candidates.

To request PLAR, please contact the department directly. See Prior Learning Assessment and Recognition (https://www.vcc.ca/about/governance--policies/policies/policies/policy-index/prior-learning-assessment-and-recognition.html)policy for more information.

Transcript of Achievement

The evaluation of learning outcomes for each student is prepared by the instructor and reported to the Student Records Department at the completion of each course. The transcript typically shows a letter grade or S/U (successful/unsuccessful) for each course. The grade point equivalent for a course is obtained from letter grades as follows:

Grading Standard

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Grade	Percentage	Description	Grade Point Equivalency
A+	96-100		4.33
A	91-95		4.00
A-	86-90		3.67
B+	81-85		3.33
B	76-80		3.00
B-	71-75		2.67
C+	66-70		2.33
C	61-65		2.00
C-	56-60		1.67
D	50-55		1.00
F	0-49	Failing Grade	0.00
S	61 or greater	Satisfactory – student has met and mastered a clearly defined body of skills and performances to required standards	N/A
U		Unsatisfactory – student has not met and mastered a clearly defined body of skills and performances to required standards	N/A
I		Incomplete	N/A
IP		Course in Progress	N/A
W		Withdrawal	N/A
Course Standings			
R		Audit. No Credits	N/A
EX		Exempt. Credit Granted	N/A
TC		Transfer Credit	N/A

Grade Point Average (GPA)

1. The course grade points shall be calculated as the product of the course credit value and the grade value.

2. The GPA shall be calculated by dividing the total number of achieved course grade points by the total number of assigned course credit values. This cumulative GPA shall be determined and stated on the Transcript at the end of each Program level or semester.

3. Grades shall be assigned to repeated courses in the same manner as courses taken only once. For the purpose of GPA calculation of grades for repeated courses, they will be included in the calculation of the cumulative GPA.